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9 June 1987

MEMORANDUM FOR THE RECORD

SUBJECT: Undergraduate Scholar Program - Status Report

- 1. Since our first status report on 6 May, the Office of Equal Employment Opportunity has continued to provide priority attention to the Undergraduate Scholar Program. To date we have visited more than 29 colleges, universities and high schools in an effort to attract student talent, gain parental backing and solicit assistance from university and high school officials to actively participate and urge students to apply to this program. The direct efforts of this office, coupled with the assistance provided by each of the three participating Directorates, have resulted in the recruitment, screening and selection of a small, but increasing number of candidates to participate in this program. To date we have:
 - a. Received twenty-six complete PHS packets for consideration.
 - b. Received thirty-one 171 forms with transcripts, test scores and letters of recommendation. (These candidates have been provided PHS packages to complete and return).
 - c. Received seven resumes from other candidates (PHS's with instructions to complete and return by COB 15 June have been provided to these candidates).
- 2. We have established a review group comprised of representatives from the three participating Directorates to screen, evaluate and select candidates for their Directorates to accept and sponsor. Each Directorate has been asked to provide a "Mentor" to assist EEO in nurturing and monitoring a students academic performance, Agency placement, and work assignments as well as counseling and friendship.
- 3. Of the twenty-six PHS's we have reviewed, nine have been forwarded to the Office of Employment to be placed in process. Two of these however, already have been turned down by the expediters for medical/security reasons. We are continuing to receive PHS's and have set 26 June as the

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deadline to forward all applicant files to the Office of Employment. Twenty-four medical and polygraph slots have been set aside for student processing between 13-17 July.

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Robert E. Fitzgerald

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